Meeting Minutes

Aubrey PAC - General Meeting

Date: Tuesday, October 19, 2021, 6:30 -7:30pm

Executive Committee

Chair	Sarah Gray	Vancity Banking Sarah Gray		
Vice-Chair	Gwilyn Timmers	Vancity Banking	Jessica Ng	
Treasurer	Zach Olesh	Vancity Banking	Gwilyn Timmers	
Past Chair	Keeley Saunders	Vancity Banking		
Secretary	Leah Nguyen	Vancity Banking		
Secretary	Rachel Chin			
Secretary				
DPAC Rep	Susanna Kan	Members at Large		
DPAC Rep	Keeley Saunders	Giulia Robinson	Susanna Kan	
DPAC Rep	Shazia Iameo	Lisa Chen	Cristina Rocchetta	
CPF Rep	Elizabeth Andrews	Cherie Kai	Shazia Iameo	
CPF Rep	Katherine Chao	Deanna Wagner	Jenn Kaye	
Money Depositor		Janet Harpestad	Bonnie Wu	
Money Depositor		Carrie Chin	Supipi Duffy	
		Ray Dosanj	Melissa Soriano	

Lisa Hartman (Principal), Denis Mealha (Head Teacher and Gr 6/7 teacher)

Attendees for PAC Meeting: Sarah Gray, Gwilyn Timmers, Zach Olesh, Keeley Saunders, Rachel Chin, Shazia Iameo, Elizabeth Andrews, Cherie Kai, Ray Dosanj, Supipi Duffy, Bonnie Wu, Jenn Kaye, Anh, Ann Leong, Arthur Lin, CG, Felipe Merino Gordo, iphone, KL, Phoebe, William, Destiny

Ti m e	ltem	Owner
6:3 0	Welcome • land acknowledgement	Sarah
p m	 we would like to acknowledge the land on which we live, work and play is the unceded territory of the Coast Salish peoples including the Musqueam, Squamish and Tsleil Wauthuth Nations 	
	adopt agendaMotion by Shazia, seconded by Ray, agenda approved	

approve September minutes Motion by Gwilyn, seconded by Bonnie. minutes approved. https://docs.google.com/document/d/1qZUJH8G8cmo7kmSK2KwuT4Mv0JWXdpS/edit?usp=sharing&ouid=1030825592 51892136584&rtpof=true&sd=true Treasurer's Report Zach 6:3 accounts - update р Gaming account - \$8,743.87 m Regular account - \$22,048.72 budget proposal for 2021-22 school year based on historical budgets and upcoming expenses expected keeping in mind the current school year is still impacted by COVID \$500 bottle recycling as families continue to bring bottles back to recycle COBs Bread changed their structure so expecting lowered revenue Other fundraising initiatives planned: babysitter's course, spring flower sale, used book sale; new to budget: coffee fundraiser Aubrey Donation Drive estimated to be approx. \$4k Expenses: Emergency preparedness kit - can't go into the school to check currently Thank you to Zach for the big endeavour to keep the receipts and Aubrey PAC finances organized and on track as well as putting together the 2021-22 budget for Aubrey PAC! Normally do not spend more than we make but luckily past fundraising activities have put us in a comfortable position to ride through this year and we hope activities like the hot lunch program can resume again soon Funds planned to be used to support activities like tennis and dance in the spring for the students approve the 2021-22 budget as presented by Zach Motion by Supipi, seconded by Felipe Merino Gordo. Budget approved Thanks to the budget committee for all your hard work. Gwilyn, Lisa, Cherie, Keeley and Zach and Sarah The budget for 2021/2022 can be found at the end of this document 6:5 Principal's Report - entire report also included in read only section of Lisa minutes р Meet our staff youtube video, take a look if you haven't seen lm it: https://youtu.be/0wOvLBE8PIM Thank you for donating to Terry Fox. Ms. Heard was deeply touched Admitted 5 new students so current school enrollment is 382

- Photo day went well. If you have any feedback, please let Lisa know.
- Volleyball started for the Gr. 6&7 students who played today and another group is playing on Thursday. Thanks M. Lapierre and Mme Funnell
- Gr. 7 leadership is underway thanks to M. Mealha
- Chess club has started thanks to M. Costa
- School wide sport activity in the spring will be tennis and thanks to the PAC's help, we are planning hip hop for next school year
- M. Lapierre may work with his Gr. 7 class to teach other classes how to play ultimate in the spring
- Saleema Noon talks -parents can attend a zoom meeting to learn more about what she will talk about with the students on October 27 6:30pm. Watch for a zoom link to be sent out. On November 8 & 9, she will meet with the different classes and have a chat with students
- November 10 will be a virtual meeting remembrance day. All parents invited!
- M. Costa and M. Gillan's class is organizing the halloween haunted house outside; costume parade will be outside
- On Friday, Oct. 29, students can come dressed in costume but no facemask and no weapons. No sharing of candy but kids can bring their own treats
- Aubrey cares project coming along; installation will take place on a nice day
- This Thursday is the Great Shake Out students will not be going outside
- Staff meeting tomorrow approval to have November 1 be a pajama/reading day a low key after Halloween on Sunday, October 31
- District of Burnaby has an opportunity for schools to partner with a school in France - 5 Aubrey classes will participate and have a sister school where students will connect, learn and share together with students in France.
- Learning update (report cards) is on Thurs. November 25 (informal report); a formalized report card will come in February 2022
- Question regarding what do families do when there is a covid exposure in an out of school activities? Lisa mentioned that unless Fraser Health (FH) determines the child has covid and contacts you directly that you are a close contact, we don't know. FH does contact tracing and doesn't involve admin staff so follow FH guidelines
- Lisa: Traffic cars parked where they are not allowed Plans to go back to using cones; no one is paying attention to the signage; continual reminders via newsletter, emails, social media

New Business:	Culocup =:	
DPAC Report - notes provided below	Susanna	
 Money for PAC! literacy grant \$250 to buy 3 subscriptions of 8 books with audio component - gives a school discount that can be passed onto parents when they get a subscription \$250 teacher resource grant - buy anything for classroom use that 	Katherine/Eliz abeth	
 promotes french learning performances thru zoom and funds available so if there are any opportunities to contact Elizabeth and/or Dana Herdman to see if we can access funds for it. 		
 Jessica was not at the PAC meeting to provide an update tomorrow morning at 9:15am is C&C event with M. Hartman covid protocols at Aubrey - zoom link was emailed In early Dec, another speaker arranged geared towards intermediate kids 	Jessica / Sarah	
 Fundraising - ADD raised ~\$1,200 so far and hoping to raise \$4,000 timely messages to go out to encourage families to support if you haven't donated yet, you still have a chance to donate to ADD 	Sarah	
 Fundraising - Coffee Will start after ADD is completed Fair trade coffee; organization does all the work; online platform will be created Christmas blend which is a great idea; hot chocolate is too December 6 to arrive and distribute second week of December Plan to send home a flyer with the coffee fundraiser info \$15 for a bag, \$10 cost so profit \$5 good return for specialty coffee Focus on online purchase; families can choose to market to their network and collect funds and pay for it online Freshly roasted, can even come up with a creative name for the coffee! Anyone have any thoughts or ideas for this fundraising, can email Sarah Names suggestions: Bulldogs Brew! Pup Mix (hot choc) Fundraising - online market 	Jenn	
 may not have enough time now to organize a FB market so perhaps in the future 	Cherie	
Additions to agenda:		
 Next meetings, by zoom, 6:30pm start time: Wednesday, November 17 Thursday, January 20 Tuesday, February 15 	Sarah	

Monday, April 11
Wednesday, May 18
Thursday, June 09
Dates are subject to change in extenuating circumstances.

7:3

Motion to Adjourn Gwilyn, Keeley second all in favor!
Please send in any items for newsletter to Gwilyn.

Read Only Items:

Vancity Banking - Gwilyn and Jessica are now authorized signers on our accounts along with Sarah. Our 2 accounts with Vancity (general & gaming) both require two authorized persons to approve of transactions, including signing cheques / making payments.

Terry Fox - We did an amazing job with the Terry Fox run fundraising!! The kids did a wonderful job running!! In case you didn't hear, Mrs. Heard joined the school by zoom for the virtual assembly on the Friday of the Terry Fox run and that was a powerful and heart warming way to connect the purpose of the run to our community.

Coffee & Conversation -Jessica continues to be our lead for our Coffee and Conversation sessions. THANK YOU, Jessica for taking this on. The first session with Ms Deane can be watched using the link posted on our PAC weebly website. Watch for details of our next session coming soon.

ADD - The Aubrey Donation Drive is off to a great start. Let's keep it going!! **Food Drive** - A huge success!! In under one hour, we collected a car load of food to make Thanksgiving more enjoyable for many Burnaby families. We will hold another food drive in time for Winter Break.

Coffee Fundraiser - we are looking to set this up for November. More details coming. Stay tuned.

Website/Social Media/Newsletters - These are going well to keep everyone informed!! Huge thanks to all those involved in making this possible - Gwilyn, Jessica, Jean, Rachel, Melissa, Supipi.

Volunteer list - this is being collected from the general Aubrey population, thank you Rachel for helping out with this!!

And, finally, we have to say goodbye to Jean. THANK YOU Jean for your work with Aubrey PAC Executive! Jean has been part of our executive committee working on the

website. Jean has diligently posted all updates in a helpful and timely way. Jean also worked on the website design along with Rachel and Supipi to bring the whole format and menu up to date. In addition, anytime a video needed to be posted or an update was ready, Jean was so super helpful!!! Thank you so much and we all wish you, and your whole family a wonderful year ahead at your new school in your new neighbourhood! We will miss you!!

PRINCIPAL'S REPORT

Dear Parents,

Thank you so much for your generous donations to the Terry Fox Foundations. We raised well over 2,000.00 for cancer research.

We have just admitted five more students, and three moved away. Current Aubrey population is 182.

Photo Day ran smoothly. I am interested in your feedback. Volleyball has started up for Grade 6/7 students. Thank you to Mr. Lapierre and Mme. Funnell for coaching. We will be playing against Parkcrest and Lochdale. Grade 7 Leadership started this week as well- thanks Mr. Mealha. Chess club will begin for grade 4/5 students at lunch after Halloween. Thanks to Mr. Costa.

We are looking into school wide spring tennis. Additionally, we are looking into Hip Hop for our September opening week. Also Mr. Lapierre is teaching his students Ultimate. They are interested in working with our whole school community in the Spring.

A reminder that Saleema Noon - sexual Health educator - will be joining us for a parent information session on Wednesday, October 27 on Zoom. She will be meeting with all classes on November 8th and 9th. Many thanks to PAC for this important opportunity!

Speaking of Halloween. We will be having a Halloween Carnival, haunted house and a parade of costumes. No costume face masks or weapons of any kind are permitted at school. Also, we will not be giving out candy and students are unable to share candy.

We have been working hard on our school wide ADST PROJECT #Aubreycares. Our installation is ready to be attached on the fence out front of the school. We are looking for a nice day to move forward.

We will be participating in the Great Shake Out - Earthquake drill on Thursday. No evacuation will occur. This morning we practiced a fire drill with the Kindergarten students. Whole school to follow soon.

Monday November 1 will likely be a cozy reading day - PJ's are welcome. This will be confirmed next week.

The District is arranging a partnership with a school in France. Five of our French classes will be involved. This is starting soon. Communication will be through zoom.

Learning update #2- will be going home on Thursday November 25th. Our Formal learning update is going home on Feb 24th, Student led conferences on April 27th and Learning update #5 is June 29th.

Hope to see you at coffee and conversation tomorrow morning.

With gratitude,

lisa

Lisa Hartman Principal

École Aubrey Elementary School 1075 Stratford Avenue Burnaby, BC V5B 3X9 604-296-9001

DPAC Notes from Susanna:

Regarding the September DPAC meeting, we were already aware from Ms Hartman about the updates on ventilation, sports/extracurricular activities so I won't repeat what we already know. In general, the recommendation is to take a slow and thoughtful approach to school events so Ms. Hartman will be our guide, as she has always been really great at.

Note - continued on next page...

District Zonal Structure 2021-2022

Assistant Superintendent Assistant Superintendent Wanda Mitchell Richard Per		Assistant Superintendent Roberto Bombelli	Assistant Superintendent Jeannette Laursoo		
BRENTWOOD NORTH ZONE (1)	CARIBOO LOUGHEED ZONE (4)	CENTRAL WEST ZONE (3)	KINGSWAY SOUTH ZONE (2)		
Director of Instruction Brandon Curr	Director of Instruction Kevin Brandt	Acting District Principal Beth Applewhite Acting District Principal Nick Christofides	Director of Instruction Janice Nakatsu		
Elementary Schools: Aubrey Brentwood Park Capitol Hill Confederation Park Gilmore Kitchener Lochdale Montecito Parkcrest Rosser Sperling Westridge	Elementary Schools: Armstrong Cameron Forest Grove Lyndhurst Seaforth Second Street Stoney Creek Twelfth Avenue University Highlands	Elementary Schools: Brantford Buckingham Cascade Heights Chaffey-Burke Douglas Road Gilpin Inman Lakevlew Mariborough Morley	Elementary Schools: Clinton Edmonds Glenwood Maywood Nelson South Slope / BCSD Stride Avenue Suncrest Taylor Park Windsor		
Secondary Schools: Alpha Burnaby North	Secondary Schools: Burnaby Mountain Cariboo Hill	Secondary Schools: Burnaby Central Moscrop Fraser Park Maples	Secondary Schools: Burnaby South BC School for the Deaf Byrne Creek		



Who to Contact

Distributed Learning (Online) K-7, 8/9 and 10-12

 $\label{lem:vice-Principal} \begin{tabular}{ll} Vice-Principal, Heather Watson &= $\underline{\text{Heather.Watson@burnabyschools.ca}} \\ District Principal, Cesare Martino &= $\underline{\text{Cesare.Martino@burnabyschools.ca}} \\ \end{tabular}$

Homebound OSS (Out of School Support)

Director of Instruction, Kevin Brandt - Kevin.Brandt@burnabyschools.ca

Brentwood North Zone

Assistant Superintendent, Wanda Mitchell – <u>Wanda.Mitchell@burnabyschools.ca</u> Director of Instruction, Brandon Curr – <u>Brandon.Curr@burnabyschools.ca</u>

Cariboo Lougheed Zone

 $Assistant \ Superintendent, \ Richard \ Per-\underline{Richard.Per@burnabyschools.ca}\\ Director \ of \ Instruction, \ Kevin \ Brandt-\underline{Kevin.Brandt@burnabyschools.ca}\\$

Central West Zone

Assistant Superintendent, Roberto Bombelli – <u>Roberto Bombelli@burnabyschools.ca</u>
Acting District Principal, Beth Applewhite – <u>Beth.Applewhite@burnabyschools.ca</u>
Acting District Principal, Nick Christofides – <u>Nick.Christofides@burnabyschools.ca</u>

Kingsway South Zone

Assistant Superintendent, Jeannette Laursoo – <u>Jeannette Laursoo@burnabyschools.ca</u> Director of Instruction, Janice Nakatsu – <u>Janice Nakastu@burnabyschools.ca</u>



Also, to share, Brentwood Park is having a community event this Sunday:

Sunday, Oct 25/21 - 11:00am-5pm @ Brentwood Park Elem

• Drop in pumpkin patch by donation

Thank you! Susanna

Aubrey Parent Advisory Committee Budget Report

Line Item	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual	Budget Proposed	
50/50 draws receipts / Scra	\$ -				\$ -		
Autumn Market	Y		\$1,531.36	\$2,771.90	\$ -		
Bake Sale			\$1,406.10	\$179.55	\$ -		
Bank interest receipts	\$51.21	\$66.59	\$94.55	\$88.54	\$0.56	\$0.50	
Bottle Recycling	\$349.05	\$325.65	\$195.25	\$ -	\$ -	\$500.00	
Candygrams Cards/Masks/Labels			\$243.59	\$ -	\$1,709.42	\$60.00	
Carnations			\$372.42	\$ -	\$ -	\$60.00	
Clothing drive	\$1,038.00	\$1,032.00	\$ -	\$ -	\$ -		
Cobs Bread	\$395.00	\$ -	\$400.00	\$275.00	\$ -	\$150.00	
Coffee Fundraiser						\$500.00	
CPR fundraiser / Babysitter	4700.00	\$1,619.25	\$480.00	\$1,167.00	\$375.00	\$375.00	
Family Photo Night	\$700.00	\$1,785.00	\$360.00	\$ -	\$ -		
Food Day Freezie sales	\$5,420.86 \$25.00	\$8,064.89 \$28.15	\$11,182.56 \$ -	\$6,905.92	\$ -		
Gaming grant receipts	\$7,480.00	\$7,823.10	\$9,336.00	\$7,800.00	\$7,720.00	\$7,600.00	\$20 per student
Gift cards	\$7,100.00	\$590.50	\$848.15	\$776.36	\$ -	<i>\$7,000.00</i>	per stadent
Krispy Kreme	\$680.34	\$565.80	\$ -	\$ -	\$ -		
Membership shares at Vand		\$0.42	\$0.48	\$ -	\$0.30	\$0.30	
Movie Night	\$ -	\$2,428.33	\$1,085.33	\$526.44	\$ -		
Mt Seymour fundraiser	\$211.20	\$ -		\$ -	\$ -		
Musical DVD/Rose fundrais	. ,	¢400.77	\$467.77	\$ -	\$ -		
Pancake breakfast Parent Social	\$573.76 \$ -	\$409.77 \$79.71	\$467.77	\$919.38 \$140.00	\$ -		
Performer (Evening)	Ş -	\$/9./1	Ş -	\$ 3140.00	\$ -		
Poinsetta		\$1,293.87	\$657.98	\$822.54	\$ -		
Popcorn sales	\$977.79	\$253.90	\$589.65	(\$61.75)			
Purdy's Chocolate	·		·	\$ -	\$ -		
Purdy's/Pizza/Poinsetta	\$893.78		\$ -	\$ -	\$ -		
Raffle				\$ -	\$ -		
School board grant receipts		\$181.07	\$182.43	\$181.24	\$181.10	\$180.00	
Sports Day / Picnic Social	\$3,037.29	\$748.47	\$1,227.87	\$50.00	\$ -		
Spring fair	\$384.20	\$449.06	\$22,367.92	\$400.92	\$ -	\$400.00	
Spring Plant fundraiser Transfers	\$304.20	\$449.00	(\$5,935.00)	\$ -	\$ -	\$400.00	
Used Book sale	\$637.00	\$379.00		Š -	\$ -	\$250.00	
Voluntary donation receipts	·	\$5,100.00	\$5,613.00	\$3,758.00	\$4,331.66	\$4,000.00	
Walk-a-thon/read-a-thon	\$10,706.14	\$9,305.08	\$ -	\$ -	\$ -		
	\$39,226.03	\$42,529.61	\$52,707.41	\$26,751.09	\$14,318.04	\$14,015.80	
Expenditures:							
Active kids program(Capoe	(\$1,830.00)		\$ -	\$ -	\$ -	(\$2,000.00)	
Administration (PAC supplied		(\$119.37)	\$ -	(\$164.85)		(\$240.00)	zoom account
Babysitting for PAC Genera		(\$5.00)	/ć1E 2E\	(\$200.00)			
Bank fees (NSF) BC PAC membership	(\$52.04)	(\$5.00)	(\$15.25) (\$75.00)	(\$5.00)	\$ -	(\$75.00)	
Bins for food day		(\$161.65)	(\$75.00)	\$ -	\$ -	(\$75.00)	
		(\$252.05)					(250 is for parent
Body Science	(\$3,465.00)	(\$3,681.60)	(\$1,473.20)	(\$1,522.50)	\$ -	(\$1,575.00)	(350 is for parent education sessions)
Books	(\$891.58)	,	,	\$ -	\$ -	,	·
Classroom enrichment disb	(\$2,995.00)	(\$3,215.14)	(\$3,872.57)	(\$1,372.50)	\$ -		
Classroom supplies disburs	(\$1,065.92)	(\$1,002.17)	(\$1,533.13)	(\$933.48)	(\$3,714.81)	(\$5,200.00)	7 intermediate (300), 10 primary (250) plus learning resources (200), counsellor (100), library (300).
Coffee and Conversation pr						(\$300.00)	
Commemorative library bo		(\$120.49)	\$ -	(\$18.89)		(\$190.00)	
Community day	(\$500.00)	(\$4,501.35)	4	\$ -	\$ -		
Drama workshops Emergency preparedness si	(\$E 02E EC)	(\$3,089.12)	> -	\$ (\$482.23)	\$ -	(\$1,000.00)	
Food safe	(\$5,035.56)			\$ (\$482.23)	\$ -	(\$1,000.00)	
French parents - annual me	(\$25.00)			\$ -	\$ -	(\$50.00)	
Grade 7 leaving celebration		(\$500.00)	(\$734.08)	(\$310.00)	(\$442.88)	(\$500.00)	
Guest speakers	(\$1,722.12)	(, = 55.50)	\$ -	(\$990.60)	(\$708.75)	(\$1,000.00)	
Mt Seymour trip				\$ -	\$ -	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	
Music supplies - music shee				\$ -	(\$300.00)	(\$300.00)	
Other	(\$5.00)		(\$190.89)	(\$316.74)		(\$500.00)	
Outdoor Learning					(\$474.20)	(\$500.00)	paints, etc. for outside activiti
PAC General meeting refres	Ş -			(\$9.24)	\$ -		

PE Equipment			\$ -	\$ -	(\$292.49)	(\$300.00)		
Playground				(\$87,629.58)	\$ -			
School garden/classroom	(\$4,638.15)	(\$7,017.55)		\$ -	\$ -			
School jerseys	\$ -			\$ -	\$ -			
School performances	(\$418.75)		(\$1,000.00)	(\$67.18)	\$ -			
School Project (Art Mural/II	\$ -			(\$3,000.00)				
Sports Activities	\$ -		(\$1,908.42)	(\$2,844.80)	\$ -		(roll into Active kids program	m?)
Teacher Appreciation					(\$327.06)	(\$400.00)		
Teacher Wishlist					(\$1,848.29)	(\$3,000.00)	(whiteboards, clipboards,	magnifying glasses,)
Technology		\$ -	(\$16,794.51)	\$ -	\$ -			
Traffic		(\$30.00)		\$ -	\$ -			
Walk to school day				\$ -	\$ -			
Welcome back to school		(\$25.01)	(\$56.17)	\$ -	\$ -			
Young Rembrandts	(\$100.00)			\$ -	\$ -			
	(\$23,351.00)	(\$23,468.45)	(\$27,653.22)	(\$99,867.59)	(\$10,108.48)	(\$17,230.00)		
Net Amount	\$15,875.03	\$19,061.16	\$25,054.19	(\$73,116.50)	\$4,209.56	(\$3,214.20)		
Cash on hand								
At beginning of the period	\$40,089.09	\$56,164.12	\$75,225.28	\$100,279.47	\$26,596.09	\$30,805.65	_	
Contingency Fund						(\$3,000.00)		
Carry Fwd for beginning of nex						(\$3,000.00)		
							-	
At end of period	\$56,164.12	\$75,225.28	\$100,279.47	\$1,500.09	\$30,805.65	\$24,591.45]	
Excess of (receipts) over expen	\$16,075.03	\$19,061.16	\$25,054.19	(\$98,779.38)	\$4,209.56			