

### **ONE TO ONE Literacy Society**

## **ONE TO ONE Literacy Society**

and

## **Participating Schools**





## **ONE TO ONE Program**

Started in 1989, ONE TO ONE is a unique children's literacy program which provides one-to-one tutoring to elementary school aged children during school hours. Research shows that receiving one-to-one support from a caring volunteer tutor can significantly impact children's self-confidence and reading skills. Our mission is to help school aged children develop literacy skills for life.

Our trained volunteers work in schools one-to-one with students identified by the school resource teacher and/or the classroom teacher as needing a boost in their literacy skills. Every year our volunteer tutors spend over 20,000 hours reading with children. Our most recent program survey confirms we are fulfilling our mission. 94% of classroom teachers noticed an increase in self-confidence in students who participated in the program and 100% of classroom teachers stated that their students' reading skills had improved since beginning ONE TO ONE.

ONE TO ONE Literacy is incorporated as a non-profit society and is a registered charity.

# Support to Schools from ONE TO ONE Literacy Society

- Recruit volunteer tutors for schools
- Train volunteer tutors
- Ensure all volunteer tutors have a criminal record check on file at our office
- Provide schools with a ONE TO ONE starter book box
- Provide schools with ONE TO ONE office and liaison support
- Hold an annual School Coordinator meeting
- Support School Coordinators and volunteer tutors
- Assist in setting up student files, tutoring space, orientations

## **Expectations of ONE TO ONE Volunteer Tutors**

- Read with students one morning or one afternoon weekly for a school year
- Attend a three-hour training session
- Attend an orientation at their assigned school
- Complete a criminal record check
- Record brief comments in the student's ONE TO ONE reading log
- Respect student confidentiality

## **Expectations of Participating Schools**

- Welcome volunteer tutors to the school and thank them for their time
- Provide a staff member to take on the School Coordinator role
- Provide a quiet, well-lit tutoring space
- Provide materials (e.g. duotangs, pencils, crayons, whiteboard pens)
- Provide ONE TO ONE Liaisons with access to photocopier
- Provide access to reading materials and/or make arrangements for classroom teachers to send students with books at their reading level



### **Criteria for Student Selection**

With the input of classroom teachers and the School Coordinator, select students using the following criteria:

- Students enrolled in Grades 1-7
- Students who are not receiving resource support
- Students who would benefit from practicing reading with a supportive volunteer tutor
- Students whose English language proficiency is at Level 3 or above
- Students who are willing to read and cooperate with a volunteer tutor

#### **Guidelines for School Coordinator**

- Select suitable students in concert with classroom teachers
- Inform parents of their child's participation in the ONE TO ONE program
- Ensure ONE TO ONE Student Profiles are completed
- Schedule students using ONE TO ONE guidelines of 20-30 minutes, ideally two times per week
- Provide volunteer tutors with a school orientation
- Communicate regularly with volunteer tutors and the ONE TO ONE staff



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**ONE TUTOR** 

**ONE STUDENT** 

**UNLIMITED POSSIBILITIES!**